

### TO THE ATTENTION OF STUDENTS WITH THESIS,

Students who successfully complete the 1st semester by taking the courses in the curriculum (minimum 7 courses + Seminar course), 21 credits, 60 ECTS are transferred to the Thesis period.

2. Students who continue their 2nd semester in the program are required to be appointed as Thesis Advisor. They should apply to the Head of the Department.
3. Students who have been appointed as Advisors through the system must submit the approved Thesis Proposal Form, which they filled out with their advisors, to the Institute within one month at the latest. should be forwarded to the Secretariat. For theses that require an Ethics Committee, a petition signed by the advisor, one of the application documents to the committee, should also be attached to the Thesis Proposal Form.
4. The student whose Thesis Proposal is accepted by the board of directors, without wasting time <https://tez.yok.gov.tr/UlusalTezMerkezi/> By logging into the Thesis Automation System from the link, he will fill out the Thesis Data Entry Form.

### STUDENTS IN THE THESIS PREPARATION AND DELIVERY PROCESS ATTENTION,

Students who will take the Thesis Defense Exam must do in relation to the thesis submission. procedures are listed below.

1. Theses are available under the "Forms" heading on our website, "2019 Thesis Writing". It should be prepared in accordance with the "Manual".
2. The Graduate Thesis Jury Assignment Form must be submitted to the Graduate School Secretariat at least 2 weeks before the thesis defense exam date.
3. At the end of the Thesis Defense Exam, the Jury must approve the Thesis Defense Exam Minute and Thesis Approval Form. (Up-to-date forms in Word format under the "Forms" heading should be used.) All information in the forms should be filled in on the computer.
4. Necessary corrections must be made within **30 days** at the latest from the thesis defense date . completed;
  - a) 2 CDs on which the full text of the thesis is saved as a single pdf file (with the reference number in the Thesis Data Entry Form written on it) There will be **no Thesis Approval Form in the CD.**
  - b) <http://tez2.yok.gov.tr/> 1 "Thesis Data Entry Form" downloaded and signed from
  - c) Thesis Approval Form (3 Pieces) (Wet signed version in both theses to be submitted) will be used.)
  - d) Thesis Defense Exam Minute (1 piece) e)
  - e) Similarity Report (Turnitin Report must be obtained, similarity rate must be below 25% and The student's name and surname should be stated in the report)
  - f) Thesis Format Review Form to be filled by the advisor  
If it is missing, the thesis will not be accepted)
  - g) Thesis Submission Form  
must be submitted.

5. Success in the Thesis Defense Exam does not mean graduation.  
For graduation, the thesis must be submitted on time and completely.

The "Guide on Compilation of Graduate Theses Prepared in Higher Education Institutions on the Internet" should be read carefully and submitted to the Institute Secretariat after all requirements have been fulfilled.

**Click** for the **GUIDE ON THE COMPILATION OF GRADUATE THESIS PREPARED  
IN HIGHER EDUCATION INSTITUTIONS ON THE INTERNET .** [\\_\\_\\_\\_\\_](#)