

VOCATIONAL SCHOOL OF HEALTH						DOCUMENTATION AND SECRETARIAT						MEDICAL	
2022-2023													
CLASS I- TERM I						CLASS I- TERM 2							
FALL						SPRING							
COURSE CODE	COURSE TITLE	THEORY	PRACTISE	CREDITS	ECTS	COURSE CODE	COURSE TITLE	THEORY	PRACTISE	CREDITS	ECTS		
ATA101	Atatürk's Principles and History of Turkish Revolution-I	2	0	2	3	ATA102	Atatürk's Principles and History of Turkish Revolution-II	2	0	2	3		
SKI111	GENERAL BUSINESS (UE)	2	0	2	3	SKI103	GENERAL ACCOUNTING	2	0	2	3		
TDS105	SPEECH AND DICTION	2	0	2	6	TDS118	GENERAL HEALTH INFIORMATION	2	0	2	3		
INGU101	ENGLISH I	3	0	3	3	INGU102	ENGLISH II	3	0	3	3		
RPSI209	POSITIVE PSYCHOLOGY AND COMMUNICATION SKILLS	2	0	2	3	TDS108	MEDICAL DOCUMENTATION AND SECRETARIATE	2	0	2	3		
TDS107	HEALTH STATISTICS	2	0	2	6	TURK102	TURKISH LANGUAGE II	2	0	2	3		
MYO003	MEDICAL TERMINOLOGY	2	0	2	2	RKUL102	UNIVERSITY CULTURE II (UE)	0	2	1	1		
TURK101	TURKISH LANGUAGE I	2	0	2	3	TDS999	SUMMER INTERNSHIP**	0	20 WORK DAYS	0	9		
RKUL101	UNIVERSITY CULTURE (UE)	0	2	1	1	TDS116	WRITING TECHNIQUES	2	0	2	2		
TOTAL		17	2	18	30	TOTAL		15	2	16	30		
CLASS II - TERM I						CLASS II - TERM II							
FALL						SPRING							
COURSE CODE	COURSE TITLE	THEORY	PRACTISE	CREDITS	ECTS	COURSE CODE	COURSE TITLE	THEORY	PRACTISE	CREDITS	ECTS		
SKI221	HOSPITAL INFORMATION SYSTEMS (BE)	3	0	3	6	SKI216	HEALTH ECONOMICS	2	0	2	5		
TDS227	HOSPITAL MANAGEMENT AND ORGANIZATION	2	0	2	7	TDS218	HEALTH ORGANIZATIONS MANAGEMENT	2	0	2	7		
ILK101	FIRST AID	2	0	2	3	TDS210	PUBLIC RELATIONS IN HEALTH INSTUTIONS	2	0	2	7		
OSG111	OCCUPATIONAL HEALTH AND SAFETY	2	0	2	3	SKI201	QUALITY MANAGEMENT IN HEALTH INSTUTIONS	2	0	2	4		
TDS221	KEYBOARD AND TYPING TECHNIQUES	2	2	3	6	SKI218	HEALTH LEGISLATION	2	0	2	4		
MET101	OCCUPATIONAL ETHICS	2	0	2	2	MYO015	SOCIAL RESPONSIBILITY PROJECT	2	0	2	2		
SKI217	HEALTH INSURANCE	2	0	2	4								
TOTAL		15	2	16	31	TOTAL		12	0	12	29		

*	PRACTICAL
**	INTERNSHIP

BE:	COMPULSORY BRANCH COURSES	
UE:	COMPULSORY UNIVERSITY COURSES	

GRADUATION CRITERIA	
THEORETICAL	59
PRACTICAL	6
CREDITS	62
ECTS	120
TOTAL ELECTIVE (BE+UE)	30
(%25 OF TOTAL ECTS)	30